

# Memorandum

To : Ramon J. Hirsig  
Executive Director

Date : August 20, 2009

From : Liz Houser, Deputy Director  
Administration Department

Subject : **August 2009 Sacramento Board Meeting Agenda**

The Administration Department requests the following item(s) be placed on the Board's August 31-September 1, 2009 Sacramento meeting calendar under "P. Other Administrative Matters".

P. Other Administrative Matters

P3. Deputy Director's Report

c. Administration ..... Ms. Liz Houser

1. **Facilities Update** - This item is informational only.
  - Update on the on-going projects at 450 N Street
2. **2010/11 Budget Change Proposals** - This item is for Board action. An oral presentation of the DRAFT Budget Change Proposals for 2010/11.
  - **BOE Headquarters Facility – Placeholder** – serves as a placeholder for resources to meet the business operations needs of BOE by moving Headquarters staff to a new facility.++
  - **San Diego District Office** – requests resources to protect the health and safety of employees by moving the San Diego District staff to new facilities that meet business operations needs.++
  - **Ramp Down – Temporary 1.0 Percent State Sales and Use Tax Rate Increase** – requests resources to ramp down the temporary 1% sales and use tax rate increase.++
  - **Increase Revenue Through Agricultural Inspection Station Tax Leads** – provides permanent funding to continue the current successful pilot program with the California Department of Food and Agriculture to collect tax lead information at the agricultural border stations.++
  - **Ensuring Fuel Tax Compliance** – provides funding for two successful limited-term Fuel Tax projects that protect and enhance the tax base of the Transportation Fund Tax Program.++
  - **Budget Restoration – Placeholder** – requests FY 2010/11 restoration of the approximate \$40.5 million in personal services funding anticipated to be reduced from the BOE budget in the Budget Act of 2009/10.++

LH:lk

Attachment

cc: Honorable Betty T. Yee, Chairwoman  
Honorable Bill Leonard  
Honorable Michelle Steel  
Mr. Stephen Shea, Acting Board Member  
Honorable John Chiang

I approve:



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Ramon J. Hirsig,  
Executive Director

**Board of Equalization**  
**Summary -- FY 2010-11 Budget Change Proposals**

BCP Title	Positions	Expenditures	Fund	Revenue	Benefit to Cost Ratio
BOE Headquarters Facility - Placeholder	0.0	\$ 250,000	G,S,R	\$ -	n/a
San Diego District Office Facility	0.0	845,000	G,S,R	-	n/a
Ramp Down - Temporary 1.0 Percent State Sales & Use Tax Rate Increase	0.0	871,000	G, R	-	n/a
Increase Revenue through Agricultural Inspection Station Tax Leads	16.0 <sup>(1)</sup>	1,708,000	G, R	14,300,000	8.4 to 1
Ensuring Fuel Tax Compliance	5.0 <sup>(2)</sup>	530,000	S	-	n/a
Budget Restoration - Placeholder	0.0	40,416,000	G,S,R	264,000,000	6.5 to 1
Grand Total	21.0	\$ 43,775,000		\$ 278,300,000	

**Notes:**

(1) Permanent establishment of 16.0 previously authorized limited-term positions

(2) Permanent establishment of 3.0 previously authorized limited-term positions; 3-year extension of 2.0 previously authorized limited-term positions

**Fund**

G = General Fund

S = Special Funds

R = Reimbursements